



AAOS

CME Course

Application Guide

AAOS has introduced a new application process for industry participation in CME Courses. Follow this step-by-step guide to complete your application:

Access Your Application

- Use a direct link to your application or your booking code. If you don't have either, contact:
 - Noel Sierra (Exhibits): sierra@aaos.org
 - Angela Buckley (Spotlight Sessions/Networking Events): buckley@aaos.org

Application Access

- If you have a direct link, click it to access your application.
- If you have a booking code, enter it at: [AAOS 2024 CME Application](#)

Apply to Participate in a CME Course

Booking Code

If you have a booking code, please enter it below.

[Continue](#)

STEP 1

Company Information

- Confirm or update your company info, contact info (of the person submitting the application), and onsite contact information.

The screenshot shows the 'AAOS 2024 CME COURSES' application interface. At the top, a progress bar indicates six steps: 1. Company Information (highlighted), 2. Select CME Course, 3. Items, 4. Confirm Order, 5. Payment, and 6. Complete. Below the progress bar, the title 'Company Information' is displayed, followed by a note: '* Indicates required information'. A blue warning box states: 'After one (1) hour, the exhibit space application will time out and your progress will be lost.' Below this, the text 'COMPANY INFORMATION:' is visible, followed by a horizontal line indicating the start of the form fields.

STEP 2

Select Courses

- Choose the CME course(s) you wish to participate in from the drop-down menu. To select multiple courses, click "Add Another Course."

The screenshot shows the 'Select CME Course' step of the application. A progress bar at the top indicates four steps: 1. Company Information, 2. Select CME Course (highlighted), 3. Items, and 4. Confirm Order. Below the progress bar, the title 'Select CME Course' is displayed. Three bullet points provide instructions: 'On this page, please select the CME Course in which you want to participate.', 'You can choose multiple courses by clicking "Add Another Course".', and 'On the next page, you will have the option to choose an exhibit, spotlight session, or both.' Below the instructions is a table with two columns: 'CME Courses' and 'Price'. The first row shows '-Select Space-' in a dropdown menu and '\$ 0.00' with a trash icon. Below the table, the 'Grand Total:' is shown as '\$ 0.00'. At the bottom, there is an orange button labeled 'Add Another Course'.

CME Courses	Price
-Select Space-	\$ 0.00
Grand Total:	\$ 0.00

STEP 3

Choose Participation Options

- Select your desired industry participation options (exhibit, networking event, spotlight session, or any combination) and click “Add to Cart.”
 - You can purchase multiple items for multiple courses simultaneously.

Please select the industry option for participation: exhibit table, networking event, and/or spotlight session.

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Fundamentals of Knee & Shoulder Arthroscopy for Orthopaedic Residents - September 20 - 22, 2024 (4)

- > Limit 1 Exhibit Table \$2,000.00 Add to Cart
- > Limit 1 Networking Event \$2,500.00 Add to Cart
- > Limit 1 Spotlight Session - 30 minutes \$10,000.00 Add to Cart
- > Limit 1 Spotlight Session - 60 minutes \$20,000.00 Add to Cart

Diagnostic and Treatment Dilemmas in Periprosthetic Hip and Knee Infections - October 11, 2024 (2)

- > Limit 1 Virtual Spotlight Session - 30 minutes \$10,000.00 Add to Cart
- > Limit 1 Virtual Spotlight Session - 60 minutes \$20,000.00 Add to Cart

Total Knee and Total Hip Arthroplasty Surgical Skills - October 25 - 27, 2024 (4)

- > Limit 1 Exhibit Table \$2,000.00 Add to Cart

STEP 4

Review and Confirm

- Verify that all details (company info, course selection, and participation options) are correct. Agree to the terms and conditions, then click “Continue.”
 - Note: You cannot modify your order beyond this point. Ensure all information is accurate before proceeding.

Terms and Conditions

Please review the Terms and Conditions

Request for Consent

NOTE: THE FOLLOWING CONSENT MUST BE REVIEWED AND ACCEPTED.

By clicking on the checkbox below, you are providing the American Academy of Orthopaedic Surgeons (AAOS) with your express consent for AAOS to use your personal data as follows:

- AAOS uses the data you provide to AAOS to inform you about the AAOS CME Courses and other AAOS exhibit and promotional opportunities that may be of interest to you, and such other purposes which are within the scope of AAOS's purpose and mission.

As an authorized representative of the Company name above, I have the full power and authority to bind the Company to the terms of this AAOS CME Course Application.

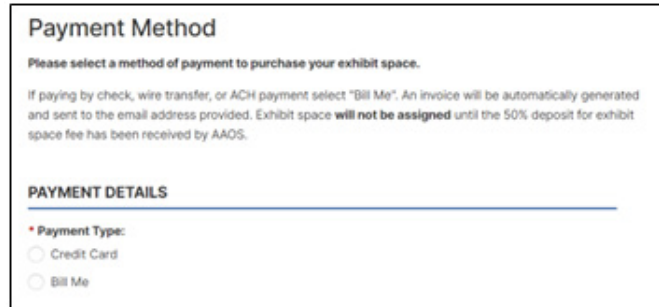
ⓘ WARNING: You will NOT be able to modify your order beyond this point. Please ensure all your information above is correct and click 'Continue.'

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STEP 5

Payment Method

- Choose your payment method:
 - **Credit Card:** Pay immediately online (2.5% fee applies).
 - **Bill Me:** Receive an invoice via email with instructions for check, wire transfer, or ACH payment.
 - Exhibit space will not be assigned until a 50% deposit is received.
 - The remaining balance is due within 30 days of the invoice date.



The screenshot shows a form titled "Payment Method" with the following content:

Payment Method

Please select a method of payment to purchase your exhibit space.

If paying by check, wire transfer, or ACH payment select "Bill Me". An invoice will be automatically generated and sent to the email address provided. Exhibit space **will not be assigned** until the 50% deposit for exhibit space fee has been received by AAOS.

PAYMENT DETAILS

* Payment Type:

- Credit Card
- Bill Me

Order Completion

- Upon completing your order, you will receive a copy of the invoice and AAOS' W-9 form.

Confirmation Email

- An official confirmation email will be sent within 5 business days, containing logistical details, setup/dismantle times, discounted housing info, onsite contact info, and a link to purchase additional badges.

Assistance

- For exhibits, contact Noel Sierra: sierra@aaos.org
- For spotlight sessions or networking events, contact Angela Buckley: buckley@aaos.org