

ePOSTER INSTRUCTIONS

There are two categories of Poster Acceptances:

1. **Poster** – This includes a physical printed poster *and* an electronic (ePoster) version.
2. **ePoster** – This will be an ePoster only. You will not have a physical printed poster onsite, and there is no presentation aspect.

Please refer to your poster acceptance email to determine whether your abstract was accepted as a Poster or an ePoster. The instructions below refer to ePosters only.

We encourage you to attend the meeting, but your attendance is not a requirement for an ePoster. The presenting author will receive complimentary registration, but they still must [register to attend](#). Registration opens on November 13.

Invited Presentations

Your ePoster may be selected to participate in one or more of the presentation sessions listed below. These presentations are by invitation only and would require an in-person presentation.

- **Poster Presentation** – A limited number of Posters and ePosters will be invited to participate in Poster Presentations. These presentations will be given at the ePoster kiosks onsite.
- **Poster Tour** – A limited number of Posters and ePosters will be invited to participate in Poster Tours. These presentations will be given at the Poster Tour stage in OrthoLive.
- **Top Poster Awards** – If your ePoster is selected for a Top Poster Award, a co-author will be asked to attend the Poster Awards session to accept the award and give a brief presentation.

Elements of an ePoster

The following suggestions may be helpful in planning and preparing an ePoster:

- The topic should be relevant.
- Data displayed clear and concise, allowing readers to make their own interpretations.
- Photos, figures, diagrams, charts to reflect pertinent points.
- Findings and conclusions should be clearly discernible from the text.
- Useful information for clinical practice.
- Good science – case-controlled study.
- Focused – makes a statement, offers proof, and draws conclusions.
- Quality – professional, appropriate for national scientific presentation.
- Definition of clinically meaningful problem.
- Hypothesis and purpose.
- Succinct take-home message in conclusion.
- Limited verbiage. Use photos to substitute for words.
- State the problem, the approach to the solution, then, give the work performed and result.
- Conclude only what data supports. Speculation is OK, but let the reader know what you speculate and what your data supports.
- Avoid abbreviations and acronyms without giving their full form.

ePoster Formatting

ePosters are for mobile and online viewing only and can be viewed from phones, laptops, tablets or computer monitors. Presenting authors will have access to the secure ePoster submission site in January 2025. Presenting authors will receive an email with login credentials from APPRISOR via upload@scientificposters.com. Please add this email to your contacts list to ensure receipt. If you do not see the email in your inbox by February 1, please check your junk or spam folder. Upload instructions and ePoster templates will be available on the submission site. Use of ePoster templates is optional. ePosters must be uploaded by March 4, 2025.

Your ePoster file:

1. Recommended to be in either PowerPoint or PDF.
2. Either a single page poster (like a print poster file) OR a multi slide presentation (no more than 8 slides, excluding the first two slides for Title and Disclosures).
3. 16:9 is the preferred aspect ratio.

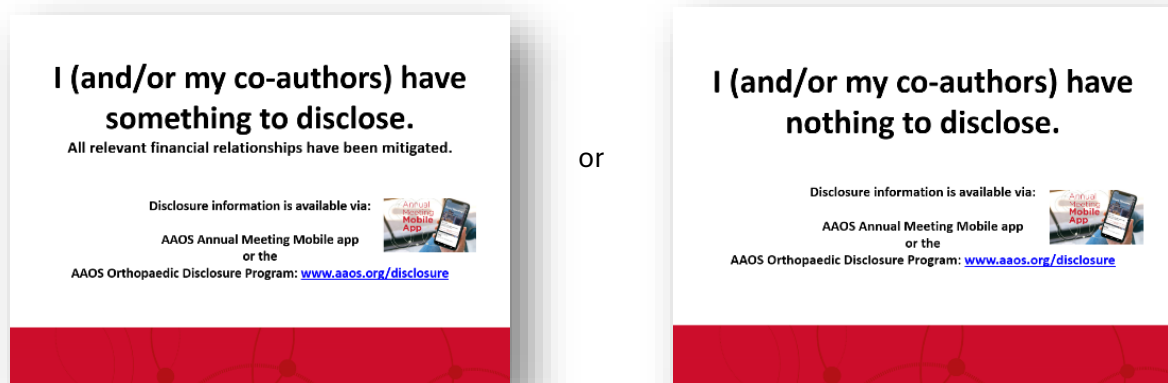
Some PowerPoint-specific features such as animations, page transitions, hyperlinks, or “embedded” video or audio are not supported. However, you can still upload your PowerPoint or a PDF file, add videos separately if needed, and record or add an audio narration through the APPRISOR online tools, available on the submission site in February.

Use audio (5 minutes maximum) to enhance the presentation. The online recording tool, or uploaded audio file, will allow you to add narration to your poster and advance your slides. The addition of audio or video is encouraged, not required.

* A video that expands upon the research demonstrated in the poster that clearly supports the content is allowed. A video that serves as a presentation of the ePoster is not allowed and will be disabled.

Disclosure

You are required to indicate the complete financial disclosure of the authors for your ePoster. **Please place the appropriate Mandatory Disclosure visual on the upper right-hand corner of your ePoster, or as the first or second slide:**



These slides are available for download on the [Participant Central](#) page. To search and view your co-authors' disclosure, go to: www.aaos.org/disclosure

Food and Drug Administration Status

If a device or drug requiring FDA approval is covered by the material used in the ePoster, the ePoster must include the FDA clearance status of the medical devices and pharmaceuticals for the uses discussed or described. "Off label" uses of a device or pharmaceutical may be described so long as the lack of FDA clearance for such uses is also disclosed. Ensure that your poster complies with HIPAA (Health Insurance Portability and Accountability Act), this protects a patient's rights and confidentiality.

Commercialism

Funding of ePoster exhibits is limited to individuals, educational facilities, and hospitals. Commercial funding is not allowed.

Artwork and Lettering

Creative artwork with an uncluttered layout will encourage attendees to examine your ePoster. Use self-explanatory drawings, photos, and charts to express ideas. When captions are used, limit them to a couple of sentences.

AVOID USING ALL CAPITAL LETTERS. Otherwise, the text will be too difficult to read.

Color is very useful for creating interest and accentuating specific parts of any presentation. Use only a few common colors. Generally, it is best to use light lettering (e.g., white, yellow, golden yellow, ivory, light blue, cyan) on dark backgrounds (e.g., royal blue, navy blue, teal green, forest green or purple). Colors like red, magenta, and orange can work well, as accents, but they are too "hot" for use over large areas of a display. Fluorescent colors, while eye-catching, do not carry the professional image you want to project. Most importantly, make sure the color combinations you select are visually appealing.

Self-Critique

One of the best ways to assess the effectiveness of your poster is to assemble it at your office and critique it yourself as if you were a meeting attendee seeing the material for the first time.

If you have any questions about a poster, please contact:

Heather Bannon
Lead Education Coordinator
bannon@aaos.org
847-384-4173