

POSTER DIMENSIONS – 45 INCHES x 45 INCHES

POSTER PRESENTATIONS

Key Information

Disclosure: You are required to indicate the complete financial disclosure for the authors of your poster. Please place the appropriate Mandatory Disclosure visual on the upper right-hand corner of your poster. The appropriate Mandatory Disclosure visual will be provided at the Poster Help Desk in the Academy Hall or is found at www.aaos.org/amparticipants.

To search and view your co-authors disclosure go to:

www.aaos.org/disclosure

*****Please note the poster board dimensions are:**

45 inches x 45 inches***

As an accepted Poster at the Annual Meeting you are required to submit your poster in two formats:

- as a traditional (hardcopy) 45” x 45” poster. Posters are viewed during the entire meeting in Academy Hall, at the San Diego Convention Center.
- an electronic poster (ePoster) to be viewed post meeting.

Set up of posters:

For **Poster Session I**, your poster will be displayed on Tuesday, August 31st and Wednesday, September 1st and the hours are:

Monday, August 30..... 2:00 PM - 6:00 PM (Setup only)
Tuesday, August 31.....7:00 AM - 5:00 PM (Setup 7:00 - 10:00 AM)
Wednesday, September 17:00 AM - 5:00 PM (Dismantle 5:00 PM - 6:00 PM)

For **Poster Session II**, your poster will be displayed Thursday, September 2nd through Friday, September 3rd:

Thursday, September 2 7:00 AM - 5:00 PM (Setup 7:00 - 10:00 AM)

Friday, September 3 7:00 AM - 5:00 PM (Dismantle 5:00 PM - 6:00 PM)

Viewing Hours are:

Tuesday 7:00 AM – 6:00 PM

Wednesday - Friday 7:00 AM – 5:00 PM

One of the authors of the Poster is required to be present Tuesday-Friday from 11:30 AM - 12:30 PM for questions. If your poster is selected as an award winner or for a Poster Tour, one or more of the authors should be present at the event.

Food and Drug Administration Status: If a device or drug requiring FDA approval is covered by the material used in the poster, the poster must include the FDA clearance status of the medical devices and pharmaceuticals for the uses discussed or described. "Off label" uses of a device or pharmaceutical may be described so long as the lack of FDA clearance for such uses is also disclosed. Ensure that your poster complies with HIPAA (Health Insurance Portability and Accountability Act), this protects a patient's rights and confidentiality.

Commercialism: Funding of poster exhibits is limited to individuals, educational facilities and hospitals. Commercial funding is not allowed.

Contact information for the presenter including last name, shipping address and poster number, should be placed on the back side of the poster on the upper left corner.

Equipment Supplied by the Academy

Tack board (45" high x 45" Wide) (114.3 cm x 114.3 cm)

Tacks and Velcro strips

Letter size bin attaches to the tack board for handouts

Appropriate Disclosure Templates can be picked up at the Poster Help Desk in Academy Hall.

Set-Up of Poster

It is important that the Poster be planned and constructed carefully so it can be placed on its **45" high x 45" wide** (114.3 cm x 114.3 cm) tack board in final form in 30 minutes or less. Your poster can be any size if it **does not go over the poster board boundaries**.

Attach the poster with thumbtacks or push pins. Tapes, glues, or other messy or permanent substances are not appropriate for use on tack boards. The Academy has a Poster Help Desk, which has supplies for securing your poster. The appropriate Mandatory Disclosure visual will be provided at the Poster Help Desk in Academy Hall for your use, if you do not incorporate the disclosure within the poster.

Why a Poster?

A poster presentation is an excellent way to provide continuing education and highlight your important research. The compact format provides a step-by-step explanation of procedures and results of scientific research or multiple case studies. The public display of the presentation allows viewers to examine the information at their own pace. An added benefit is the one-on-one contact between presenter and viewer that can take place during the formal poster presentation time. Effective posters communicate by the written word, visual illustrations, and the presenter's personality.

Poster presentations are best suited for **a pilot study, a unique idea, or a new procedure** where all information can be displayed on a **45" high x 45" wide** (114.3 cm x 114.3 cm). Only **text, graphs, photographs, and artwork** are placed on the board.

Ideally, the poster presentation should have a handout that reflects the research.

Elements of a Poster

The following suggestions may be helpful in planning and preparing a poster presentation:

- The topic should be relevant.
- Data displayed clear and concise, allowing readers to make own interpretation.
- Photos, figures, diagrams, charts to reflect pertinent points.
- Findings and conclusions clearly discernible from the text.
- Useful information for clinical practice.
- Good science – case-controlled study.
- Focused – makes a statement, offers proof, and draws conclusions.
- Legible – large enough print to be read on a **45" high x 45" wide** board.
- Quality – professional, appropriate for national scientific presentation.
- Definition of clinically meaningful problem.
- Hypothesis and purpose.
- Succinct take-home message in conclusion.
- Limited verbiage. Use photos to substitute for words.
- State the problem, the approach to the solution, then, give the work performed and result.
- Conclude only what data supports. Speculation is OK, but let the reader know what you speculate and what your data supports.
- Avoid abbreviations and acronyms without giving their full form.

Artwork and Lettering

Creative artwork with an uncluttered layout will encourage attendees to stop and examine your poster presentation. Use self-explanatory drawings, photos and charts to express ideas. When captions are used, limit them to a couple of sentences.

Avoid USING ENTIRELY CAPITAL LETTERS IN ALL INSTANCES, otherwise the text will be too difficult to read.

Color is very useful for creating interest and accentuating specific parts of any presentation. Use only a few common colors. Generally, it is best to use light lettering (e.g., white, yellow, golden yellow, ivory, light blue, cyan) on dark backgrounds (e.g., royal blue, navy blue, teal green, forest green or purple). Colors like red, magenta, and orange can work well, as accents, but they are too “hot” for use over large areas of a display. Fluorescent colors, while eye-catching, do not carry the professional image you want to project. Most importantly, make sure the color combinations you select are visually appealing.

Self-Critique

One of the best ways to assess the effectiveness of your presentation is to assemble it at your office and critique it yourself as if you were a meeting attendee seeing the material for the first time. Introduce objectivity into this process by making a checklist of the essential characteristics of a good poster presentation. Then, rate your poster. If it doesn't make the elements of a good poster continue to improve your presentation.

ePoster

As a poster presenter, you are required to submit your poster in 2 formats, as a traditional poster and an electronic (ePoster) version. Instructions and templates will be available by the end of June.

Poster Information Desk

A Poster Help Desk will be located in the Posters area to assist you on-site. The Poster Help Desk will store your tubes or shipping material, provide pushpins, Velcro and handout bins. They can also provide you with general information about the meeting.

Poster Awards

An award will be presented in each classification designating the best poster of that classification. The top five rated abstracts in each classification are eligible for the award. If yours is one of the top five, you will be notified. From these winners, the Central

Program Committee Chair will select the best poster of the 2021 AAOS Annual Meeting. To be eligible, your poster must be displayed.

If you have any questions about a poster presentation, you may e-mail:

Domenic Picardo
Education Coord.
picardo@aaos.org
847/384-4185

Nicole Williams
Education Coord.
nwilliams@aaos.org
847/384-4181

Alonzo Warren
Events Asst.
warren@aaos.org
847/384-4101

April Holmes
Education Mgr.
holmes@aaos.org
847/384-4189